



AGENDA
PALADIN CAREER & TECHNICAL HIGH SCHOOL
JANUARY 18TH, 2024
8:00 a.m. - 9:00 a.m.
www.pcths.org



Mission

Paladin Career & Technical High School nurtures a learning community that empowers students in their pursuit of social, emotional, and academic growth, thereby creating a foundation for a successful future.

Vision

Paladin Career & Technical High School seeks to inspire education systems to cultivate resilience in all students by engaging their strengths through innovative, individualized learning with a restorative and trauma-responsive approach.

<u>Board Members</u>	<u>Present</u>	<u>Staff & Guests Present</u>
Frank Stucki, Board Chair – Community Member Seat		Adam Forsgren, Information & Technology Director
Summer Anderson – Teacher Member Seat		Kristyn Buterin, Administrative Assistant
William Best, Treasurer/Secretary – Community Member Seat		
Nick Garcia – Parent Member Seat		
Sarah Sannes, Vice Chair - Teacher Member Seat		
Brandon Wait, Ex-Officio – Non-voting member		
Eric Gieseke, Ex-Officio – Non-voting member		

1. Call to Order
 - a. Approve Consent Agenda
 - b. Quorum
 - c. Review Paladin Board Minutes [PCTHS Board Minutes 113023](#)
 - d. Approval of Consent Agenda as presented and the Board Meeting Minutes from 11/30/23
2. Closed Meeting with Counsel As Necessary
3. Financial Report - Eric Gieseke
 - a. Review of Financial Statements:
 - i. [Finance Summary](#) & [Current Cash Flow](#) through 12/31/23
 - b. PCTHS Bond Holder Investor Conference Call 12/7/23
 - c. Finance Committee Meeting Notes 1/17/23
4. Unfinished / Recurring Business
 - a. Cruz-Guzman Update
 - b. Review Policy 5.5.7 Pupil Transportation Safety Policy w/ Kyle M.
 - c. Board Member Annual Board Training Status
5. New Business / Discussion Items
 - a. Upcoming Board Election
 - b. New Policy 7.5.1 FUND BALANCES

AGENDA CONT.

- i. **7.5.1 FUND BALANCES**
 - c. Acknowledge and Approve FY23 Annual Report
 - d. Hiring of Lauren Denning (Resident Substitute Specialist)
 - e. Resignation of two Paladin staff members
6. Action Items
 - a. Approve Policy 7.5.1 FUND BALANCES
 - b. Approve and Acknowledge of Annual Report
 - c. Approve Hiring of Lauren Denning
7. Director's Report - Brandon Wait
 - a. Compliance / Reporting Update
 - i. Tuition Acknowledgments to Resident Districts submitted
 - ii. Monthly CLICS Claims Submitted
 - iii. Monthly Financial / Operating Filing for Paladin Career & Technical High School and PCTHS Building Report Submitted
 - iv. MDE Pupil Transportation Annual Report - In Process
 - i. WBL/SEPAC Committee meeting to be held on 12/14/23
 - ii. MCCC Student Course Filed submitted 12/8/24
 - iii. Extended Time Revenue 12/14/23
 - iv. Submitted 2023-24 Alternate Assessment (MTAS) Participation and Assurance, Rationale and Context (ARC) Process 12/22/23
 - b. Grant Writing / Scholarship / Donations Update
 - c. Marketing / Enrollment Update
 - d. Paladin Success Stories / Updates
 - i. Union Herald (ABC Newspapers) | ["Students' success makes Paladin principal a happy camper"](#)
 - ii. CTN Coon Rapids | ["Paladin HS Going Strong in New Coon Rapids Location"](#)
 - iii. Dec 11th Community Night / Talent Show
 - e. Professional Development / Conferences
 - i. Dec. 5-8 | 2023 National Sex Ed Conference Gabby & Morgan
 - ii. Jan. 16th All Staff Development | Cultural Competency Training w/ Miss Mary
 - iii. MAAP conference is coming up in February
 - f. Experiential Learning Update
8. Testing/Assessment Report w/ Adam Forsgren
 - a. Court of Honor Stats
 - b. Block 3 Credit Analysis
 - c. Assessment Updates
9. Future Business
 - a. Executive Director Review
 - b. Review and Approve Earned sick and safe time (ESST)
 - c. Review and Approve Employee Handbook 2023-24
 - d. Review and Approve Crisis Management Handbook
 - e. Review Paladin Building Facility Use and Rental Policy
10. Upcoming Important Dates / Announcements
 - a. January 17 | Block 4 Begins | Knightly Commitment = Curiosity
 - b. January 22 | [Ms. Alice O Lynch Day](#) (wear red)
 - c. February | Black History Month

AGENDA CONT.

- d. February 7| Early Release
 - e. February 8 | Mid-Block Feedback Day
 - f. February 9 | No School, Staff Development
 - g. February 7-8-9 | MAAP Conference in Mankato
 - h. February 13-14-15 | ACCESS Assessment (Multilingual Learners)
 - i. February 16 Valentines Dance: Sweethearts and Sneakers (730-930)
 - j. February 19 | No School, Presidents' Day
 - k. February 23 | End of Block 4 Flex Day
 - l. Next Board Meeting Meeting: Thursday, February 15th, 2024 @ 7:30 a.m
11. Adjournment