



AGENDA

PALADIN CAREER & TECHNICAL HIGH SCHOOL

JUNE 22ND, 2023

7:30 a.m. - 8:30 a.m.

www.pcths.org



Mission

Paladin Career & Technical High School nurtures a learning community that empowers students in their pursuit of social, emotional, and academic growth, thereby creating a foundation for a successful future.







Vision

Paladin Career & Technical High School seeks to inspire education systems to cultivate resilience in all students by engaging their strengths through innovative, individualized learning with a restorative and trauma-responsive approach.

Board Members	Present	Staff & Guests Present
Frank Stucki, Board Chair – Community Member Seat		Adam Forsgren, Director of Information & Technology
Summer Anderson – Teacher Member Seat		Kristyn Buterin, Administrative Assistant
William Best – Treasurer/Secretary – Community Member Seat		Laurie Schroeder, IQS
Nick Garcia – Parent Member Seat		
Sarah Sannes – Teacher Member Seat - attending with interactive technology <i>Location: Tunnel Mountain Resort 502 Tunnel Mountain Rd PO Box 1070, T1L 1H8 Banff, Alberta</i>		
Brandon Wait, Ex-Officio – Non-voting member		
Eric Gieseke, Ex-Officio – Non-voting member		

1. Call to Order
2. Approve Consent Agenda
 - a. Quorum
 - b. Agenda
 - c. Review Paladin Board Minutes from [Paladin Board Minutes 051623](#)
 - d. Approval of Consent Agenda as presented and the Board Meeting Minutes from 5/16/23
3. Closed Meeting with Counsel As Necessary
4. Financial Report - Eric Gieseke
 - a. Review of Financial Statements:
 - i. [Finance Summary](#) & [Current Cash Flow](#) through 5/31/23
 - ii. Finance Committee Meeting Notes 6/21/23
 - b. Review Insurance Policy Update/Changes
 - c. Review and Approve FY24 Lease Aid
 - d. Review and Approve the FY24 Budget with 235 ADM

AGENDA CONT.

- i. Approval of the Financial Report and FY24 Budget as presented
5. Unfinished / Recurring Business
 - a. Cruz-Guzman Update
 - b. Review Transportation Policy Review and Walking Transportation Zone Amendment
 - i.  5.5.7 PUPIL TRANSPORTATION SAFETY POLICY
 - ii. Walking Zone Draft:  walking map.png
 - c. Review 5.1.1 Admissions & Enrollment Policy and review our Enrollment Cap of 230 for FY24
 - i.  5.1.1 ADMISSIONS & ENROLLMENT & LOTTERY
 - ii.  0a - Cover Page
 - d. Review Paladin Building Use and Rental Policy
6. New Business / Discussion Items
 - a. Annual Board Meeting
 - i. *Our bylaws section 4 - An annual meeting of the Board of Directors shall be held in June of each year for the purpose of installing newly elected Directors, electing officers, setting dates and times of regular Board meetings, and transacting other business as comes before the Board*
 - b. Election Committee Update w/ Eric Gieseke, Sarah Sannes, and William Best
 - i. Present and Certify Board Election Results
 - c. Appointment of Board Positions and Committees 2023-24
 - d. Review and Approve FY23-28 IQS Renewal Agreement w/ Laurie Schroeder
 - i.  FY23 Paladin Authorizer Contract DRAFT
 - e. Review and Approve the  2022-24 Board Meeting Notice with Dates and Times of Regularly Scheduled Board Meetings
 - f. Review Mission / Vision Statements
7. Action Items
 - a. Approval of Lease Aid
 - b. Approval the FY24 Budget with 235 ADM
 - c. Approval of Board Election Results as presented
 - d. Appointment of Board Positions and Committees 2023-24
 - e. Approval of the FY23-28 IQS Renewal Agreement
 - f. Approval School Board Notice Meeting Calendar 2023-24 and Annual Board Meeting
8. Director's Report - Brandon Wait
 - a. Compliance / Reporting Update
 - i. Tuition Acknowledgement to Resident Districts submitted
 - ii. Monthly CLiCS Claims Submitted
 - iii. Special Education Data Reporting Application (SEDRA) updated
 - iv. Submitted District School Site Verification System 6/6/23
 - v. Submitted State and Federal Sped Statement of Assurances 6/1/23
 - vi. Test WES Posttest Edit successfully completed 6/9/23
 - vii. 2023-24 Lease Aid Update
 - viii. Continuing Education Clock Hours Due 6/30/23
 - ix. MARSS EOY21 Due 7/1/23
 - x. 419 - Special Education Due 7/1/23

AGENDA CONT.

- xi. District Incident and Reporting System (DIRS) Due 7/1/23
- b. Grant Writing / Scholarship / Donations Update
- c. Marketing / Enrollment Update
- d. Paladin Success Stories / Updates
- e. Professional Development / Conferences
- f. Experiential Learning Update
- 9. Testing/Assessment Report w/ Adam Forsgren
 - a. Annual Student Attendance Analytics
 - b. Block 6 and Annual Credit Attainment Analytics
 - c. Career & College Transitions Scorecard Measure
 - d. Social / Emotional Support Scorecard Measure
 - e. Student End of Year Survey Results
- 10. Future Business
 - a. Review and Approve Paladin Building Use and Rental Policy
 - b. Review and Approve Transportation Policy Review and Walking Transportation Zone Amendment
 - c. Review Paladin Facility Use Policy
 - d. Review and Approve Crisis Management Handbook 2022-23
 - e. Review and Approve Employee Handbook 2023-24
- 11. Upcoming Important Dates / Announcements
 - a. June 20th - 23rd | Summer Camp Week 1
 - b. June 26th - 30th | Summer Camp Week 2
 - c. August 21st | Fall Staff Development Begins
 - d. **Next Board Meeting Meeting: Thursday, August 24th at 7:30 a.m.**
 - i. *World's Best Workforce Annual Planning Meeting*
 - e. August 31st | Open House | Community Needs
 - f. September 5th | First Day of the 23-24 School Year!
 - g. HAVE A GREAT SUMMER!
- 12. Adjournment