



# AGENDA

## PALADIN CAREER & TECHNICAL HIGH SCHOOL

APRIL 20TH, 2023

7:30 a.m. - 8:30 a.m.

[www.pcths.org](http://www.pcths.org)



### Mission

*Paladin Career & Technical High School nurtures a learning community that empowers students in their pursuit of social, emotional, and academic growth, thereby creating a foundation for a successful future.*

### Vision

*Paladin Career & Technical High School seeks to inspire education systems to cultivate resilience in all students by engaging their strengths through innovative, individualized learning with a restorative and trauma-responsive approach.*

| <b><u>Board Members</u></b>                                | <b><u>Present</u></b> | <b><u>Staff &amp; Guests Present</u></b>            |
|--|-----------------------|---|
| Frank Stucki, Board Chair – Community Member Seat          |                       | Adam Forsgren, Director of Information & Technology |
| John Klockeman, Vice-Chair – Teacher Member Seat           |                       | Kristyn Buterin, Administrative Assistant           |
| William Best – Treasurer/Secretary – Community Member Seat |                       |   |
| Nick Garcia – Parent Member Seat                           |                       |   |
| Sarah Sannes – Teacher Member Seat                         |                       |   |
| Brandon Wait, Ex-Officio – Non-voting member               |                       |   |
| Eric Gieseke, Ex-Officio – Non-voting member               |                       |   |

1. Call to Order
2. Approve Consent Agenda
  - a. Quorum
  - b. Agenda
  - c. Review Paladin Board Minutes from [Paladin Board Minutes 032323](#)
  - d. Approval of Consent Agenda as presented and the Board Meeting Minutes from 3/23/23
3. Closed Meeting with Counsel As Necessary
4. Financial Report - Eric Gieseke
  - a. Review of Financial Statements:
    - i. [Finance Summary](#) & [Current Cash Flow](#) through 3/31/2023
    - ii. Finance Committee Meeting Notes 4/19/23
    - iii. Approval of the Financial Report as presented
5. Unfinished / Recurring Business
  - a. Cruz-Guzman Update
  - b. Review Working FY24 Budget with 232 ADM
  - c. Review SY24 Calendar Draft
    - i. [2023-24 School Calendar - DRAFT.pdf](#)

## AGENDA CONT.

- d. Review Transportation Policy Review and Walking Transportation Zone Amendment
- e. Review 5.1.1 Admissions & Enrollment Policy and review our Enrollment Cap of 230 for FY24
- f. Review 2.1.0 Board Election Process
6. New Business / Discussion Items
  - a. Review and Approve 7.2.3 Procurement Policy
  - b. Review and Approve 4.3.2 Purchase of Group Health Insurance Coverage
  - c. Board Elections Nominating Committee Update
    - i. Nominees presented by Committee, voted on by the board
    - ii. Review board election bylaws, election procedure doc, discuss electronic vote process
7. Action Items
  - a. Approve FY24 ADM Working Budget
  - b. Approve SY23-34 Calendar
  - c. Approve 7.2.3 Procurement Policy
  - d. Approve 4.3.2 Purchase of Group Health Insurance Coverage
8. Director's Report - Brandon Wait
  - a. Compliance / Reporting Update
    - i. Tuition Acknowledgement to Resident Districts submitted
    - ii. Monthly CLiCS Claims Submitted
    - iii. Special Education Data Reporting Application (SEDRA) updated
  - b. Grant Writing / Scholarship / Donations Update
  - c. Marketing / Enrollment Update
  - d. Paladin Success Stories / Updates
  - e. Professional Development / Conferences
  - f. Experiential Learning Update
9. Testing/Assessment Report w/ Adam Forsgren
  - a. Block 5 Credit Analysis
  - b. MCA 10th Reading, 11th Math: March 28th Reflection
  - c. Spring MAP Assessment: April 18th - 21st
10. Future Business
  - a. Review 5.1.1 Admissions & Enrollment Policy and review our Enrollment Cap of 230 for FY24
  - b. Review Transportation Policy Review and Walking Transportation Zone Amendment
  - c. Review and Approve Crisis Management Handbook 2022-23
  - d. Review and Approve Employee Handbook 2023-24
11. Upcoming Important Dates / Announcements
  - a. April 18th: Start of Block 6 | Knightly Commitment Unity
  - b. April 18th - 21st | NWEA MAP SPRING Assessment - All Students
  - c. April 25th - 27th | NWEA MAP SPRING Assessment - All Students
  - d. May 1st - May 5th | Teacher Appreciation Week
  - e. May 3rd | MCA Science
  - f. May 12th | Flexible Learning Day / Feedback Day
  - g. May 15th - May 19th | School Spirit Week
  - h. May 20th | Paladin Prom
  - i. May 22nd | No School

## AGENDA CONT.

- j. May 26th | Early Release
  - k. May 29th | No School / Memorial Day
  - l. June 2nd | No School / Staff Development
  - m. June 2nd | Commencement Ceremony at Earle Brown Heritage Center
  - n. June 5th - June 9th | J-Term
  - o. June 9th | Last Day of School
  - p. June 12th - 14th | End of Year Staff Development
  - q. **Next Board Meeting Meeting: Thursday, June 22nd at 7:30 a.m.**
12. Adjournment