



AGENDA

PALADIN CAREER & TECHNICAL HIGH SCHOOL

JANUARY 19TH, 2023

7:30 a.m. - 8:30 a.m.

www.pcths.org



Mission

Paladin Career & Technical High School nurtures a learning community that empowers students in their pursuit of social, emotional, and academic growth, thereby creating a foundation for a successful future.


Vision

Paladin Career & Technical High School seeks to inspire education systems to cultivate resilience in all students by engaging their strengths through innovative, individualized learning with a restorative and trauma-responsive approach.



<u>Board Members</u>	<u>Present</u>	<u>Staff & Guests Present</u>
Frank Stucki, Board Chair – Community Member Seat		Adam Forsgren, Director of Information & Technology
John Klockeman, Vice-Chair – Teacher Member Seat		Sylvia Kennedy Admissions & Operations Director
William Best – Treasurer/Secretary – Community Member Seat		Walt Stull - IQS Cadre Member (Finance & Operations Oversight)
Nick Garcia – Parent Member Seat		Paul Kinsley - IQS (Governance Oversight) - Virtual
Sarah Sannes – Teacher Member Seat <i>*Sarah Sannes using interactive technology and joining remotely from St. Paul, MN</i>		
Brandon Wait, Ex-Officio – Non-voting member		
Eric Gieseke, Ex-Officio – Non-voting member		

1. Call to Order
 - a. Welcome Walt Stull, IQS Cadre member (Finance, Operations)
 - b. Welcome Paul Kinsley, IQS (Governance Oversight)
2. Approve Consent Agenda
 - a. Quorum
 - b. Agenda
 - c. Review Paladin Board Minutes from [Paladin Board Minutes 111722](#) and [Paladin Special Board Minutes 120722](#)
 - d. Approval of Consent Agenda as presented and the Board Meeting Minutes from 10/29/22
3. Closed Meeting with Counsel As Necessary
4. Financial Report - Eric Gieseke
 - a. Review of Financial Statements:
 - i. [Finance Summary](#) & [Current Cash Flow](#) through 12/31/2022

AGENDA CONT.

- ii. Audit Summary and Management Report and EAS for FY'22
 - 1. Reports submitted to MDE, our authorizer, and on our website.
 - a. [2021-2022 Executive Audit Summary and Management Report](#)
 - b. [2021-2022 Financial Statements and Supplemental Information](#)
 - c. Approval of Audit Summary and Management Report and EAS for FY'22 as presented
 - iii. Finance Committee Meeting Notes 1/18/23
 - iv. Approval of Financial Report as presented
 - v. FY23 Budget Update and Discussion
- 5. Unfinished / Recurring Business
 - a. Cruz-Guzman Update
 - b. New Paladin Facility Building / PCTHS Building Co. Updates - w/ John Klockeman & Brandon Wait
 - c. Board Member Annual Board Training Status
- 6. New Business / Discussion Items
 - a. FY23 Budget Update and Discussion
 - b. FY22 Certified Public Accountant (CPA) Audited Financial Statement: Audit Summary and Management Report and EAS for FY'22
 - i. [2021-2022 Executive Audit Summary and Management Report](#)
 - ii. [2021-2022 Financial Statements and Supplemental](#)
 - c. Review and Approve FY22 Annual Report
 - i.  2021-2022 Annual Report (Web).pdf
 - d. Review and Approve FY22 Word's Best Workforce Report Summary
 - i. [2021-22 World's Best Workforce Report Summary](#)
 - e. Review and Update E-Learning Days vs. Flexible Learning Days
- 7. Action Items
 - a. Approve Audit Report for Paladin District 4104-07 the EAS for FY22
 - b. Approval of FY22 Annual Report
 - c. Approval of FY22 Word's Best Workforce Report Summary
 - d. Approval of Updated E-Learning Days vs Flexible Learning Days
- 8. Director's Report - Brandon Wait
 - a. Compliance / Reporting Update
 - i. Minnesota Common Course Catalogue (MCCC) 2021-22 Reporting -Submitted 12/6/22
 - ii. 2021-22 Combined World's Best Workforce Summary and Achievement and Integration Progress Report 12/8/22
 - iii. STAR Report 12/15/22
 - iv. **2022-23 Lease Aid Submitted 12/15/22**
 - v. Extended Time / Extended Year Application 12/15/22
 - vi. Annual Community Night | Talent Show | WBWF | SEPAC | Title 1 Committee held on December 8th
 - vii. Audit Summary and Management Report and EAS for FY'22 submitted
 - viii. Annual Report submitted
 - ix. Tuition Acknowledgement to Resident Districts submitted
 - x. Monthly CLiCS Claims Submitted

AGENDA CONT.

- xi. Special Education Data Reporting Application (SEDRA) updated
- b. Grant Writing / Scholarship / Donations Update
- c. Marketing / Enrollment Update
 - i.  The Paladin Experience
- d. Paladin Success Stories / Updates
 - i.  Free program hopes to set up metro students for success, jumpsta...
- e. Professional Development / Conferences
- f. Experiential Learning Update
- 9. Testing/Assessment Report w/ Adam Forsgren
- 10. Future Business
 - a. Review Staff Mid-Year Survey
 - b. Review Paladin's Safe Return to In-Person Learning Plan (Rev. 8.22.22)
 - c. Review Crisis Management Handbook 2022-23
 - d. Review Employee Handbook 2022-23
- 11. Upcoming Important Dates / Announcements
 - a. January 18th: Start of Block 4: Knightly Commitment Curiosity
 - b. January 22nd: Miss Alice O. Lynch Day
 - c. January 24th - 26th: NWEA MAP Winter Assessment - All Students
 - d. February 2nd: Pop-Up Health Mobile Clinic @ Paladin
 - e. February 8th - 10th: MAAP Annual Conference 2023
 - f. February 8th: Early Release
 - g. February 9th: Flexible Learning Day / Feedback Day
 - h. February 10th: No School / Staff Development
 - i. Next Board Meeting Meeting: Thursday, February 16th at 7:30 a.m.
- 12. Adjournment